

## **Minutes WBNP SG Meeting No. 2; Monday, 8th October 2018**

**Present:** Eileen Burt, Carol Cade, Amy Hubble, Sally Kaill, John Pritchard, Martin Thomas

**Apologies:** Philip Forrest, Andrew Fox (Town Clerk), Julie Potts

**Venue:** At May's Parlour, Horwich End at 6.30pm

It was **AGREED** that Carol should take the Chair and that John should do the Minutes for this meeting.

**2.1 Membership:** John and Martin represent the Town Council, who appoint its representatives at the Annual Council meeting each May. Amy Hubble was introduced and welcomed. Amy is a local architect and worked upon the WBNP until work was abandoned in 2015. Completed 'Steering Committee Personnel Information' forms from Jon Goldfinch and Philip Forrest are awaited.

**2.2 Rules, Roles of Officers and Terms of Reference:** It was **AGREED** to adopt these documents (copies attached), but that they could be revisited and revised as necessary. It was **AGREED** that Martin and Eileen should be Treasurer and Secretary respectively.

**2.3 Name and Logo:** After discussion, this will be an Agenda Item for the next SG meeting.

**2.4 Themes:** After discussion, this will be an Agenda Item for the next SG meeting.

**2.5 Training:** John will find out whether DALC (Derbyshire Association of Local Councils) have arranged further NP training sessions and the cost.

**2.6 Date of Next Meeting:** This will be at 6.15pm at Footsteps, Market Street (subject to confirmation by Martin) on Monday, 5<sup>th</sup> November 2018.

**2.7 Follow-up Actions:** **Martin** will provide members with the ability to have read-only access to information which he will add to a Dropbox 'secure file sharing and storage' facility; see: <https://www.dropbox.com/plans?trigger=sem>. **John** will provide members with links to two powerful interactive websites: DCC's 'Mapping Portal' and HPBC's 'Interactive Planning Map'; the two links are <https://apps.derbyshire.gov.uk/applications/formBuilder/derbyshire-mapping-portal-disclaimer/338A06DB-4E47-441A-A71F-538B3902BDE5> (tick the checkbox and click on 'submit') and <https://www.highpeak.gov.uk/hp/council-services/planning-and-buildings/interactive-planning-map> respectively. **John** will contact DALC (Minute 2.5 above).