

Minutes WBNP SG Meeting No. 24

Date: Monday 15th June 2020, 7.30pm

Venue: Videoconference meeting via Zoom

Present: Carol Cade (Chairman), Martin Thomas, Alex Swift, Debra Wilson, John Pritchard and Sally Kaill

NB This meeting of the Steering Group concentrated solely upon matters relating to the Community Questionnaire and related matters

1. **Apologies for absence:** None
2. **Community Questionnaire:** Final versions of the CQ (on-line and hard copy versions, and the Appendix) were **AGREED**. The CQ will be available from Wednesday, 17th June with a closing date of midnight on Sunday, 19th July 2020.
3. **Consultation Strategy for the CQ:** The following responsibilities were **AGREED**:
 - Contacting groups and interested parties, dates and details SK
 - Contacting social media groups, dates and details AS
 - Leaflet and poster distribution MT
 - Press release DW
 - Contacting existing email list CC.
4. **Accessibility Strategy:** It was **AGREED** that MT would contact Dave Bennett (High Peak Access Group) for his advice about how to enable vulnerable groups and those with disabilities to complete the CQ, and the Warden of the Cromford Court Sheltered Accommodation unit.
5. **Data Protection compliance:** CC would oversee this matter.
6. **Any Other Business:** It was **AGREED** that Robert Largan (MP for High Peak) and Ruth George (County Councillor for Whaley Bridge) should be 'kept in the loop' and that MT should contact the Warden of Cromford Court and offer a notice about the CQ to be displayed in a communal area there.

The meeting closed at 8.38pm