

**Minutes WBNP SG Meeting No. 17; Monday, 20<sup>th</sup> January 2020**

Venue: At Footsteps, Market Street at 6.45pm

**Present:** Carol Cade (Chairman), John Pritchard, Martin Thomas, Sally Kaill, and Alex Swift (in attendance).

1. **Apologies for absence:** Debra Wilson. Resignation of Louise Dowd
2. **Minutes of 16th meeting held on Monday, 2<sup>nd</sup> December 2019: AGREED** as a correct record.
3. **Matters arising from minutes:** None.
4. **Town Council feedback:** JP reported that a member had enquired about the practicality of not delivering hard copies of the Household Questionnaire (HQ) to those households that had registered to be contacted by email; this suggestion was not considered to save time of volunteers if the Steering Group were to decide to use local volunteers to distribute the HQ.
5. **Funding:** MT reported that the Town Council had proposed that a sum of £2,000 should be included in its Budget for 2020/2021. No further expenditure had been incurred since 2<sup>nd</sup> December 2019. There were no new requests for funding. It was noted that any underspend in FY 2019/2020 has to be returned by the Town Council to Locality and reclaimed for FY 2020/2021; it is not known how long this may take.
6. **Consultation Strategy: Social Media, Press and Media/email update:** AS offered to investigate whether the Press Release (see **Appendix 1**) had appeared in the Buxton Advertiser. **Vision4Whaley Email:** CC reported that over 250 persons had registered to receive emails. **Coaster results:** These will be made available on Social Media and via the e-newsletter; in total, 249 were returned of which 28 were returned online.
7. **AECOM Design Codes progress:** It was **AGREED** that CC would ask Lucy Sykes (AECOM) for a progress report. **Acclimatise Whaley:** CC has received feedback from Acclimatise Whaley. She will send the AW group the Locality 'Reasons for Design Codes' document (see **Appendix 2**). **Review and discuss progress on Consultation to date:** It was noted that it will be necessary later to ask Jo Bagnall (HPBC) for maps at different scales, and at different scales. **Review of Household Questionnaire project plan:** Points for further study (FFS) are shown at **Appendix 3**. See, also, Minute 12, below.
8. **Timeline and Project Management:** There was a more detailed discussion about the Household Questionnaire planning (see above).
9. **Theme Group Feedback: Traffic:** Nothing to report, but Sue Ball (CRT Consultant) would like an update; **Commerce:** CC has placed a notice for Traders on Facebook giving them an opportunity to comment on the questions

regarding business in the household questionnaire; **Countryside:** JP reported that the group has two ‘working documents’; one is a spreadsheet containing survey reports of existing Green Spaces and the other is a list of ‘green’ assets (see **Appendix 4**); **Housing:** Nothing to report.

10. **Steering Group Admin:** The roles vice chairman, secretary and an individual to do Communications are outstanding. **Alex Swift:** It was proposed by CC, seconded by MT and **AGREED** unanimously that Alex Swift be invited to become a member of the Steering Group; AS accepted this invitation.
11. **Correspondence from Locality:** MT will reply to Julia Blest, our support officer at Locality, who has enquired whether we wished to use any of the ‘support packages’ shown at **Appendix 5**. It was **AGREED** that MT would reply to her..
12. **AOB: Meeting Date:** Members were asked what other dates they could attend after a request from DW was made to change the day from Monday. Debra cannot make Mondays from this date forward. **Dropbox:** Martin and John are to meet to give John access to Dropbox on his new laptop computer.
13. **Date of Next Meeting:** To be arranged. CC will consult on whether members can make another day of the week. It was **AGREED** to hold a Household Questionnaire workshop on **Monday, 27<sup>th</sup> January 2020** at 6.45pm at May’s Parlour. The next Steering Group has (subsequently) been set for **Monday, 10<sup>th</sup> February 2020** at 6.45pm at May’s Parlour.

The meeting closed at 9.45pm.

## **APPENDIX 1: Press Release**



VISION4WHALEY

Giving our Community a say for the future

### **Whaley school children send postcards from the future**

When Whaley Bridge children were invited to draw a vision of their town in 2032 around 400 youngsters took part in a competition to send a postcard from the future.

Pupils at Whaley Bridge and Furness Vale Primary Schools, as well as Taxal and Fernilee C of E Primary School, and Bridgemont and Sunshine Nurseries

submitted entries to the competition which was organised by Vision4Whaley, a group working with the Town Council to produce a Neighbourhood Plan.

Children were asked to design a postcard showing what life will be like in 2032.

There were two age categories – under 7s and 7 -11s. The competition was judged by local artists Tracey Coverley and Rebecca Clitheroe and the lucky winners received a prize of a £20 book voucher for themselves and one for their school or nursery.

Tracey Coverley, one the judges said, “What a fantastic response, we were inundated with entries and it was a very hard task to judge them.”

Martin Thomas, Chair of the Town Council and Neighbourhood Plan steering group Treasurer said, “It was great to see community spirit in action with so many youngsters getting involved and showing us how they would like their town to be in the future.”

A selection of entries have been on display in the Mechanics Institute.

Drawings will be used to illustrate in a questionnaire about the Neighbourhood Plan which is due to go out to all residents next year.

The results of the questionnaire will form the basis of the Neighbourhood Plan, ensuring it is a community-led, shared vision for Whaley Bridge. It will give local residents the opportunity to have a say in shaping the future of housing, traffic, use of green space and leisure and tourism across Whaley Bridge, Furness Vale, Taxal and Fernilee. The Plan will be in place until 2032.

To find out more or get involved, visit:

<http://www.whaleybridge.com/neighbourhood-plan/>

## **ENDS**

**Photo:** Pupils at Whaley Bridge School with their winning entries.

**Interview:** Martin Thomas, quoted above, is available for interview. Please contact him by email at [unrealcity@btinternet.com](mailto:unrealcity@btinternet.com) or text message to 07795 418270.

## **APPENDIX 2: Link to Design Codes in Neighbourhood Plans**

[https://neighbourhoodplanning.org/wp-content/uploads/Design-in-Neighbourhood-Planning\\_FINAL220216-1.pdf](https://neighbourhoodplanning.org/wp-content/uploads/Design-in-Neighbourhood-Planning_FINAL220216-1.pdf)

## **APPENDIX 3: Review of Household Questionnaire project plan: Points for further study (FFS) include:**

- whether there is a need for the provision of a braille version
- whether provision be made for the pre-paid return of hard-copy completed HQs

- the printing of selected entries in the artwork competition on the envelopes into which the HQs are stuffed before delivery
- prepare for public consultation in March prior to the delivery of the HQs
- decide on the practicality of HQ Collection Points  
ask Hannah Barter whether an electronic version is an option
- consider a more formal written Strategy to reach minority groups
- Consider a matrix for “interested parties” list so we can determine how, when and why we have made contact with individuals and groups.

#### **APPENDIX 4: Green Assets**

1. SSSIs (Sites of Special Scientific Interest)
2. LNRs (Local Nature Reserves)
3. Green Flag Awards
4. Reservoirs, Canals, Rivers and Ponds
5. Sporting facilities
6. Environmental Gardens
7. Wells and Well Dressings
9. Recreation Grounds
10. Parks
11. Pedestrian and Non-motorised routes
12. Churchyards; Farms; Woods
13. Conservation Areas
14. Listed Assets of Community Value
15. Listed Buildings
16. TPOs (Tree Preservation Orders)
17. Ancient Woodlands
18. Ancient Monuments.

#### **APPENDIX 5: Locality Support Packages**

Locality offer the following support packages we offer; see:  
<https://neighbourhoodplanning.org/about/technical-support/>

1. Setting up a Neighbourhood Planning Group (in unparished areas only)
2. Housing Needs Assessment (HNA)
3. Site Options and Assessment
4. Environmental Impact Assessment (EIA)
5. Evidence Base and Policy Development
6. Strategic Environmental Assessment (SEA)
7. Masterplanning
8. Design including Design Codes
9. Habitats Regulation Assessment (HRA)
10. Plan Health Check Review