

Minutes of Meeting of WBNP Steering Group 45

Date: Wednesday, 4th May 2022 at 7pm

Location: via Zoom

Present: Martin Thomas (Chairman), Carol Maycock, John Pritchard, Sally Kaill and Alexandra Swift.

1. **Apologies for absence:** None.
2. **Minutes of the last meeting:** The Minutes of SG 44 held on 4th April 2022 were **AGREED** as a correct record.
3. **Matters arising from minutes:** It was noted that there are now 16 entries in the Local Green Space list
4. **Neighbourhood Plan Policy:** MT requested that he be informed no later than Saturday (7th May 2022) of any comments by members relating to the slightly amended current version (V5).
5. **Consultation:** Regulation 14 Consultation Planning: It was noted that the next meeting of the Town Council takes place on Thursday, 12th May 2022 and that MT will liaise with the Town Clerk to ensure that there is an agenda item to enable the Town Council to determine how the relevant public consultation may commence on Sunday, 15th May 2022. All members will participate in face-to-face sessions with members of the public. The details of these meetings are:

Saturday, 11th June: 10am – 1pm FAB Market, Canal Basin;

Monday, 13th June: 2pm – 7pm, Mechanics Institute;

Tuesday, 14th June: 2pm – 4pm, Furness Vale Community Centre.

6. **Timeline and Project Management:** AS updated the public consultation spreadsheet, which is in Dropbox. AS and CM are preparing a simple three-page summary of the Neighbourhood Plan; CM will circulate the summary to members on 9th May 2022. SK is liaising with our consultant Hannah Barter (UVE) in the preparation of a Press Release about the forthcoming public consultation, and with Lucy Ball (Buxton Advertiser) and with Judy Brown (High Peak Review), whose deadline is 9th May 2022. MT will arrange publicity following the Town Council meeting on 12th May 2022; he will prepare a PDF version of the Neighbourhood Plan and will liaise with Pear Tree Print about printing. JP will investigate an address for correspondence for contacting the owners of the Drill Hall. AS will investigate the Regulation 14 Consultation Questionnaire used by Disley Parish Council.

7. **Funding:** Nothing to report.
8. **Town Council feedback:** None.
9. **AOB:**

The meeting closed at 8.52pm.

Date of Next Meeting: SG46 will be on Wednesday, 8th June 2022 at 7pm (via Zoom).

APPENDIX 1 Minutes of Meeting of Special Meeting of WBNP Steering Group

Date: Tuesday, 22nd March 2022 at 7pm

Location: via Zoom

Present: *Martin Thomas, Carol Maycock (in the Chair) and John Pritchard*

- 1) **Apologies for absence:** *Sally Kaill and Alex Swift.*
- 2) **Review of LGS2:** *Comments received from the landowner were reviewed. After discussion, it was **AGREED** that CM would ask Hannah Barter (our Consultant) for her comments and report back.*

The meeting closed at 7.34 pm.

APPENDIX 2 Regulations 14 and 15 (responsibilities of Whaley Bridge Town Council)

Regulation 14: Pre-submission consultation and publicity

The 'qualifying body' (ie Whaley Bridge Town Council), before submitting a plan proposal to the local planning authority, is required to:

- *publicise (in a manner that is likely to bring it to the attention of people who live, work or carry on business in the neighbourhood area) details of the proposals*
- *publicise details of where and when the proposals may be inspected*
- *publicise details of how to make representations*
- *publicise the date by which those representations must be received (allowing at least six weeks)*
- *consult any consultation body referred to in paragraph 1 of Schedule 1 (see [Neighbourhood Planning \(General\) Regulations Schedule 1](#)) whose interests the*

qualifying body considers may be affected by the proposals for a neighbourhood development plan; and

- *send a copy of the proposals to High Peak Borough Council (the local planning authority).*

Regulation 15: Plan proposal

When submitting its plan proposal to High Peak Brough Council, Whaley Bridge Town Council, must include:

- *a map or statement which identifies the area to which the proposed neighbourhood development plan relates*
- *a consultation statement*
- *the proposed Neighbourhood Plan; and*
- *a statement explaining how the proposed Neighbourhood Plan meets the requirements of paragraph 8 of Schedule 4B to the 1990 Act (see [Town and Country Planning Act 1990 Schedule 4B](#)).*

In this Regulation “consultation statement” means a document which:

- *contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan*
- *explains how they were consulted*
- *summarises the main issues and concerns raised by the persons consulted; and*
- *describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan.*

Regulation 16: Publicising a plan proposal (responsibilities of High Peak Borough Council)

As soon as possible after receiving the plan proposal, which includes each of the documents referred to in Regulation 15, High Peak Borough Council must:

- *publicise on their website and in such other manner as they consider is likely to bring the proposal to the attention of people who live, work or carry on business in the neighbourhood area details of the plan proposal*
- *publicise details of where and when the plan proposal may be inspected*
- *publicise details of how to make representations*
- *publicise a statement that any representations may include a request to be notified of the local planning authority’s decision under regulation 19 ([Neighbourhood Planning \(General\) Regulations 2012 Regulation 19](#))*
- *in relation to the neighbourhood development plan; and*
- *publicise the date by which those representations must be received; and*

- *notify any consultation body which is referred to in the consultation statement submitted in accordance with Regulation 15, that the plan proposal has been received.*