

## Minutes WBNP SG Meeting No. 15; Monday, 4th November 2019

Venue: At Footsteps, Market Street at 6.45pm

**Present:** Carol Cade (Chairman), Debra Wilson, John Pritchard, Martin Thomas, Sally Kaill and Lucy Sykes (AECOM)

- 1. Apologies for absence:** Louise Dowd. It was noted that Ken O'Boyle had retired from the Steering Group, but wished to see the Air Quality monitoring project completed. CC thanked him for his contributions.
- 2. AECOM Presentation:** CC welcomed to the meeting Lucy Sykes of AECOM, the consultants selected by the government to carry out (at no expense to the Town Council budget) 'Design Codes' studies. Lucy discussed her initial views following her tour of the Neighbourhood Area accompanied by members of the Steering Group. The next Steering Group will be a discussion with Lucy about her proposals. Members raised a number of issues including Disabled access to Whaley Bridge Railway Station, Pavements blocked by parked vehicles, 20 mph speed limits and Provision of grab rails on steps and inclines. JP told Lucy about the proposals of a group which had been formed in response to the quinquennial report about the state of the Grade II-listed Fernilee Methodist Church; he agreed to send Lucy the group's report *Becoming the Discovery Place*.
- 3. Minutes of 14<sup>th</sup> Meeting held on 7<sup>th</sup> October 2019: AGREED** as correct record.
- 4. Matters arising from minutes: Minute 3 Matters arising from minutes:** CC confirmed that plans for the 'Social Evening' for anyone associated with the Neighbourhood Plan in any capacity were well advanced. An update appears at **APPENDIX 1**.
- 5. Town Council Feedback:** None.
- 6. Funding:** After discussion, it was **AGREED** that 5-sized envelopes should be used for the Household Questionnaire. MT was requested to make provision for the cost of pre-paid envelopes for the return of Household Questionnaires; households should be encouraged to make their responses on-line to save costs and to facilitate the analysis of the responses. MT reported that costs incurred to date were £849.15.
- 7. Timeline and Project Management:** It was noted that MT would give talks about the NP at the AGM of Whaley Bridge Amenity Society on Friday, 15<sup>th</sup> November at 7pm at the Mechanics Institute and at the Living History Group meeting on Monday, 25<sup>th</sup> November at Footsteps at 1.30pm; JP would be in attendance at these meetings to offer support. DW offered to revise the Timeline and to place this on Dropbox.
- 8. Consultation Strategy:** CC reported that the collection of coasters from shops, public houses, etc would be completed this week and that two persons were helping to enter the written comments into a computer file. CC also reported that 265 members of the community were receiving emails from us about our progress.
- 9. Theme Group Feedback:** Commerce: CC will continue to speak with businesses. Countryside: JP reported that he looked through the *High Peak and Derbyshire Dales Open Space, Sport and Recreation Strategy* (May 2011) which had been adopted by

HPBC in 2012; some parts were relevant to the matter of the Designation of Local Green Spaces. Housing: SK reported that the group had discussed 'eco homes' and ideas for the Household Questionnaire. Traffic and Transport: Nothing to report.

- 10. Steering Group Administration:** CC will discuss with a person whether the person would be interested in joining the Steering Group. MT offered to provide maps about sites in the High Peak Local Plan which were allocated for Housing; nb some small proposed developments can be approved as 'windfalls'.
- 11. Any Other Business:** CC reported that she had arranged to have a space at the forthcoming annual Christmas Tree Festival at Holy Trinity Church (Friday, 22<sup>nd</sup> November – Sunday, 24<sup>th</sup> November 2019) at which the entries in our Artwork Competition submitted by local primary schools and nurseries would be displayed.
- 12. Date of Next Meeting: Monday, 2<sup>nd</sup> December 2019** at the conclusion of the Social Evening (venue: Mechanics Institute).

The meeting closed at 9.34 pm.

**APPENDIX 1: Social Evening** This will be on Monday, 2<sup>nd</sup> December at 6.45pm followed by a meeting of the Steering Group with the 'Design Codes' consultant (Lucy Sykes of AECOM). On this occasion, the venue will be the **Mechanics Institute**, not Footsteps. Members of Theme Groups are welcome to attend the Social Evening and to take part in the discussion with Lucy. CC has sent out invitations.