

**Minutes WBNP SG Meeting No. 14; Monday, 7th October 2019**  
**Venue: At Footsteps, Market Street at 6.45pm**

**Present:** Carol Cade (Chairman), Debra Wilson, John Pritchard, Martin Thomas, and Sally Kaill

1. **Apologies for absence:** Ken O'Boyle and Louise Dowd.
2. **Minutes of 13<sup>th</sup> Meeting held on 10<sup>th</sup> September 2019: AGREED** as correct records.
3. **Matters arising from minutes: Minute10 Any Other Business:** It was **AGREED** that there should be a 'Social Evening' for anyone associated with the Neighbourhood Plan in any capacity at 6.45pm in Footsteps on Monday, December 2019 followed by the monthly meeting of the Steering Group starting at 7.15pm. JP would provide a cake to be made by a local person.
4. **Town Council Feedback:** None.
5. **Funding:** Estimated costs (excluding VAT) incurred to date were £729.52. These were allocated as follows: £513.67 (from the Locality budget of £9,000) and £215.85 (from the Town Council budget of £2,000). MT agreed to investigate the arrangements whereby Royal Mail would deliver the Household Questionnaire.
6. **Timeline and Project Management:** SK reported that the 'artwork' postcards had been delivered to all primary schools and nurseries, and that over 400 had been returned. Two local artists will judge the entries later in the week. It was **AGREED** to increase the book token prize fund from £80 (4 x £20 book vouchers) to £120 (an additional 4 £10 book vouchers for runners-up). The coasters/beer mats would be received from the printers this week, and would be delivered to pubs, cafes, Furness Vale Community Centre and other places. After discussion about various Household Questionnaires (HQ) that are available on the Web, it was **AGREED** to support Hannah Barter's suggestion to prepare a HQ that was based on Biddulph's Household Questionnaire (see: <http://biddulph.co.uk/wp-content/uploads/2019/03/Final-Householder-Questionnaire-V3.pdf>), but maybe a little shorter in length to match our budget, with the aim of printing and distributing it during November. MT will investigate further alternative costs of printing and distribution. Members should draft content for the HQ.
7. **Consultation:** The next major 'consultation' activity will be through the Household Questionnaire project. A selection of pieces of artwork from the 'Postcard' project should be printed in the Household Questionnaire was been done in Biddulph's Household Questionnaire. CC requested MT to contact Judy Brown about her writing an article for The Review, the quarterly free newspaper.
8. **Theme Group Feedback: Commerce** – CC will speak with more local businesses. **Countryside** –JP will send Hannah Barter details of the draft Audit of existing Green Spaces in the Neighbourhood Area and initial proposals for areas suitable for designation as formal 'Local Green Spaces' that meet the criteria in the Locality Toolkit. He will also search through the High Peak Local Plan using the search term 'open space' and will also look through the document 'High Peak and Derbyshire Dales Open Space, Sport and Recreation Strategy' <https://www.highpeak.gov.uk/media/972/Final-Strategy-May->

[11/pdf/Final\\_Strategy\\_May\\_11.pdf](#). **Traffic and Transport** – The matter of the use of 'walk to school' arrangements is to be investigated. **Housing** – Nothing to report.

9. **Steering Group Administration:** DW will prepare a revised Action Plan and Time line.
10. **Any Other Business:** CC reported that the winner of the meal voucher (for a meal for two persons at the Village Kitchen) would be collecting the voucher in a day or two. CC asked MT and JP to audit the Town Council Minutes for leads.
11. **Date of Next Meeting: Monday, 4<sup>th</sup> November 2019** at 6.45pm (venue: Footsteps).

The meeting closed at 9.25 pm.

## **APPENDIX 1: AECOM Visit (*revised by CC on 10th October 2019*)**

### **Itinerary for AECOM Visit Tuesday 22<sup>nd</sup> October**

Duration: Three hours (including driving time)

\* Walk; otherwise stay in car

#### **Whaley Town Centre: 9.30-10.30 – with Martin**

\*Canal Basin

\*Canal Wharf Car Park, Tom Brad's Croft

\*Whaley Bridge Railway Station and Car Park, and Jodrell Arms

\*Mechanics Institute and Library; meet Town Clerk and Council Chairman

\*Wharf Road Area

\*Market Street Shops

Reservoir Road (to observe dam and pontoon)

#### **Bridgemont: 15 minutes 10.30-10.45**

Ringstones Business Park; turn left at the War Memorial at the end of the Bridgemont cul-de-sac

#### **Furness Vale: 10.45-11.15 – with Sally and Debra**

Knowles' Business Park, rear of Soldier Dick PH

Land to the side of FV Nursery

Calico Lane Business Park

\*COGS Field, off Yeadsley Lane

\*Community Centre, Yeadsley Lane

#### **Horwich End: 11.30-12.15 -with Carol\***

Business Park, Lower Macclesfield Road

Football Ground, off Park Road

Drill Hall, New Horwich Road

Cricket Ground, New Horwich Road

\* Meet Carol Cade, May's Parlour (representing Traders and Neighbourhood Plan)