

Minutes WBNP SG30

Date: Monday 14th December 2020, 7.00pm

Venue: Videoconference meeting via Zoom

Present: Carol Cade (Chairman), Martin Thomas, Alex Swift, Sally Kaill and John Pritchard

1. **Apologies for absence:** None
2. **Minutes of the last meeting held on 9th December 2020 (SG29): AGREED** as a correct record.
3. **Matters arising from minutes: 10 Retirement of Debra Wilson from Steering Group**
The revised list of responsibilities is attached at **APPENDIX 1**. MT has contacted DW to arrange an orderly transfer to him of her responsibilities; SK has still to make contact. **Regeneration** MT reported that 2,000 copies of a new Walks Leaflet for Whaley Bridge Parish had been printed and are currently held at the Mechanics Institute. Arrangements for publicity and wider distribution are being considered, and display boards have been commissioned.
4. **Review Policy Mapping Document from Hannah Barter (Urban Vision Enterprise):** It was **AGREED** that there should be a special meeting, for which CC will prepare an Agenda, before the next Steering Group meeting to discuss the Policy Mapping Document. Members should review their areas of responsibility to consider whether we agree with the proposals and wish to keep, amend, delete, or add to them. These comments should be sent to AS, who offered to collate them. In February/March our focus should turn to checking whether we have the evidence to support the proposals and identifying any issues where there is a need for further public consultation.
5. **Review AECOM Design Code Document:** It was noted that AS had sent members' comments on the third draft (dated September 2020) to Lucy Sykes in mid-November; AS had not received any feedback. It was **AGREED** that AS should send LS a copy of the draft Policy Mapping Document.
6. **Consultation Strategy:** In January, CC will prepare a progress report and send it by email to all persons who have registered their interest. SK will contact The Review and find out their deadline dates for forthcoming issues. AS will check local social media sites for anything relevant comments relevant to the emerging Neighbourhood Plan.

7. **Timeline and Project Management Review of timeline:** Nothing to report, but an updated Timeline should be discussed at the Steering Group meeting in January 2021. It was noted that the receipt of UVE's draft Policy Mapping Document was a key milestone in the development of the Neighbourhood Plan.
8. **Funding:** It was **AGREED** that MT should clarify with UVE that their estimate of their remaining work to complete their contract matches the budget, and that, if he is satisfied, he should ask the Town Council for an item on the Agenda of the January 2021 meeting to pay UVE's expenditure to date.
9. **Town Council feedback:** Nothing to report.
10. **AOB: WIX** MT will arrange for our use to continue of WIX (for website creation and management). **Progress since completion of the Community Questionnaire** AS will prepare a weblink to a website for interested persons to be kept apprised of progress with the Neighbourhood Plan.

The meeting closed at 8.05pm.

Next Meetings (via Zoom):

Tuesday, 12th January 2021 at 7pm Review of Policy Mapping Document

Monday, 18th January 2021 at 7pm SG 31.

APPENDIX 1: WHALEY BRIDGE NEIGHBOURHOOD PLAN – POLICY MAP (Revised responsibilities)

Responsibilities (for investigating where evidence is available and where there is a need for further evidence to be gathered to be added to the **Vision4Whaley NP Policy** Folder in Dropbox) **were re-allocated as follows:**

Growth and Employment:

- **G1 Town Centre CC**
- **G2 Residential SK**
- **G3 Community and Visitor Facilities MT.**

Heritage-Led Regeneration:

- **H1 Heritage JP**

- H2 Peak Forest Canal JP
- H3 Transshipment Warehouse (TSW) and Canal Basin CC.

Environment and Climate Change:

- E1 Sustainable Design AS
- E2 Flooding JP
- E3 Natural Environment JP
- E4 Local Green Space JP.

Transport and Infrastructure:

- T1 Transport and Movement MT
- T2 Infrastructure Priorities MT.

OTHER RESPONSIBILITIES

Media releases and Media contacts: SK

Management of Dropbox: SK

Timeline: MT

Minutes of Meetings: JP.